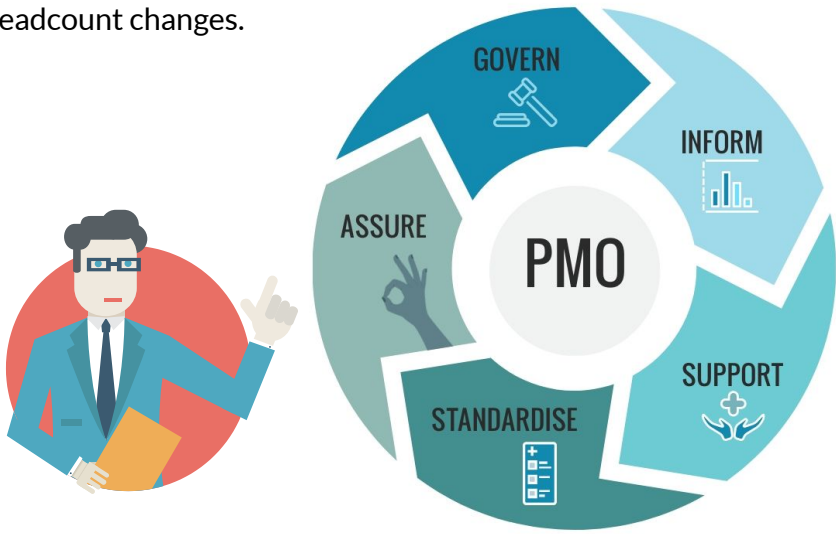




SITUATION

An established Web & Cloud Development company was looking to improve Project Governance without making significant headcount changes.



Project teams are distributed across two locations but working on the same project. This caused confusion with responsibilities and duplicating effort.



Most Project Managers come from a technical background with little knowledge or practice of PMO methodology,

CHALLENGES



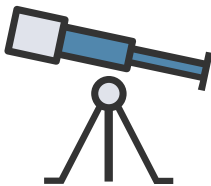
PMO MATURITY

Project Managers had no formal training of PMO methodology meaning that important meetings and key developments were rarely documented or reported upon making it difficult to track project milestones and prepare for the next project phase.



DISJOINTED GOVERNANCE

Project phases were not clearly defined, leading to some work not being budgeted for correctly. This lead to some project phases being planned during delivery putting a strain on client resources.



SCOPE CREEP

As business requirements were not well set out from the beginning of the project this caused project scope to fluctuate, having an impact on delivery timescales, required resources, budget and quality assurance.

SOLUTIONS



GUIDED CONSULTANCY

Experienced PMO professionals with a diverse range of skills were provided by portfoliON to lead projects and coach the client through tailored PMO strategies to improve upon project implementation and planning, without making significant impact to their organisational change.



PMO METHODOLOGY

Introduced a new PMO procedures using the most appropriate methodology (e.g. Agile, SAFe, Waterfall) dependant on the customer's project needs and client resources available. New and more controlled ways of working produced clearer reporting cycles and milestone tracking, without detracting from delivery.



QUALITY ASSURANCE

Business Analysis was carried out to gather requirements and define measurable project deliverables. Focus on quality assurance kept the customer in the know and happy with project development along with resources, timelines and budget staying on track,

ACTIONS

- A Project Manager and a Head of Delivery were provided by portfoliON to lead the project and provide 360 governance and controlled documentation and reporting, facing off to the customer.
- Requirements were gathered from the customer using a custom questionnaire and appropriate business analysis techniques. Defining the needs of the project upfront enabled us to qualify and quantify project deliverables and plan project phases ensuring quality stays the focal point.
- Provided coaching and training on effective PMO strategies that was easy to digest and put into practice, using features of **portfoliON** project management software from reporting, taking and distributing meeting minutes to task & resource management.
- Bespoke methodologies for each project were introduced and documented within digitally designed project proposals fit for the customer as an aid to generate new business for the client.

RESULTS

REDUCTION IN
PROJECT
RESOURCE

30%

RESOURCE
PRODUCTIVITY
INCREASED

x6

INCREASED
ACURRANCY IN
FORECASTING

70%

PROJECT TIMELINE
REDUCED



3 WEEKS